**[For National Budget]**

**Lao People's Democratic Republic**

Peace Independence Democracy Unity Prosperity

Insert Name of Ministry/Province/Organizations

Insert Name of Procuring Entity

Insert Name of Project

Insert Contract No. Date:

**Invitation for bids**

1. **[*The Procuring Entities]*** invites sealed bid from eligible bidders to **[Insert brief description of the Works to be procured]**. The Completed Schedule is **[Insert numbers of months, years or date].**

(If contract constitutes in Lot(s) (Package), insert Lot No.)

1. Bidding will be conduced the public bidding procedures specified in the **Public Procurement Law and its implementation instruction.**
2. This Procurement is open to all eligible bidders, who have business license **[Grade]** in the country.
3. Interested eligible bidders may obtain further information from **[insert complete legal name of the Procuring Entity; Name and e-mail of officer in charge]** and inspect tender Documents at the address given below **[State address]** from **[Office Hours].**
4. A complete set of the Bidding Documents in Lao Language may be purchased by the interested bidders on the submission of a writing application to the address below beginning **[date]** and upon payment of non-refundable fee **[insert amount in Kip**] or its equivalent other currency. The method of payment shall be **[in cash or cashier’s check].**
5. Bid must be delivered to the address below at or before **[insert the same time and date as the deadline, place for bid submission]**. Electronic bidding ***[will or will not]*** be permitted. Late bids will be rejected and returned unopened to the bidders. All bids will be opened at **[insert the same time and date as the deadline, place for bid submission]** in the presence of the Bidding Committee and the bidder’s representatives who choose to attend at address below.
6. All bids must be accompanied by a “Bid-Securing Declaration” or Bid security with amount not less than 2% of Bid price.
7. The address(es) referred to above is (are): (Insert detailed address(es) including complete legal name of the procuring entity; office designation **[room number];** name of office; street address, City. **[If addresses for purchase of tendering documents and the bid submission and bid opening are different, insert different address].**

Signature of authorized person and stamp